**SPRINT 1**

Day #1

Date: 23/10/2019

Sprint Daily meeting with: Florin, David and Kenneth. (Jaume – excused)

Topics:

* With one week before we had our Sprint Planning meeting, but we have missed recording the minutes of the meeting. Therefore, there are no records at this moment of that meeting.
* Focusing on the fundamentals of User Stories and Product Backlog. Also differentiating permissions of who can do what in the system by having login system. As it is easy to get pulled in different directions, we focused on making “to do” list, that will help users not losing track of priorities.

Tasks have been assigned to all members and the team will proceed forward with the Analysis part of the Sprint Backlog items: Use Case Description, User Case Diagrams, System Sequence Diagrams, Domain model and Test cases.

Day #2

Date: 30/10/2019

Sprint Daily meeting with: Florin, David and Jaume. (Kenneth – missing)

Topics:

Quick follow-up meeting on the previous day and check up on the status of the tasks given to each team member.

Quick edit on the Domain Model and the team moves into the design phase.

Tasks assigned:

* David – manage the data access (DB part alongside with ER Model)
* Florin – manage the model part and MVVM for Tier 1
* Jaume – manages the REST connection between Tier 1 and Tier 2
* Kenneth – needs to manage the RMI connection between server and database

Concerns: Kenneth is repeating the same negative habits of last semester: missing from meetings without announcing with some time before or giving an excuse later. This represents the same danger as last year where the team is affected and there will be some consequences on the productivity and focus of the team.

Day #3

Date: 06/11/2019

Sprint Daily meeting with: Florin, David, Jaume and Kenneth

Topics:

Quick follow up and the given tasks and the team moves on to working session. More details will be talked later on the review and retrospective meetings.

Review meeting with: Florin, David, Jaume and Kenneth

Topics:

Assigned Product Owner is not fulfilling his role of presenting the goal of this Sprint and the items selected for this Sprint.

The team has not been able to deliver any of the Sprint Backlog items as there have been issues with the connections between the Tiers. There are still some parts that need to be fully understood, therefore there is a small lack of knowledge.

Also, there has been some “conflicts” between the design and the resulted code out of it. This has been caused due to the poor design and coding has been left freely to be implemented by the developers. Therefore, some concepts implemented have not been able to get adapted all across.

Retrospective meeting with: Florin, David, Jaume and Kenneth

Topics:

Team is facing major communication issues, similar to last year but to a larger extent. There are team members that are not coming to the meetings and later on they are not explaining themselves or apologizing for their absence or major delays.

Also, some team members are not acting entirely as team players as they refuse to work in places that provided us efficiency based on previous experiences. It is difficult to manage a meeting place that will satisfy everybody’s needs.

Critical to the project role is to play the SCRUM roles fully and follow the procedures that are in place. We need everybody in place to do their jobs and roles.